



PROGRAM REGIONALNY
NARODOWA STRATEGIA SPÓJNOŚCI



Urząd Marszałkowski
Województwa Zachodniopomorskiego

UNIA EUROPEJSKA
EUROPEJSKI FUNDUSZ
ROZWOJU REGIONALNEGO



The project is co-financed from the European Fund of Regional Development and the State Budget within the Regional Operational Programme of the West Pomeranian Voivodeship for 2007-2013.

REQUEST FOR BID (RFB)

The Ordering Party:

Cellco Communications Sp. z o.o.
ul. Zamiejska 12, 70-832 Szczecin, Poland
tel.: (+48) 91 46 00 075
fax: (+48) 91 43 12 899

INVITES YOU TO SUBMIT BIDS FOR:

"The purchase and delivery of CW-5000-Basic splitter machine with platforms for the machine and equipment installation (including training)"

These proceedings are performed as a part of project called "The introduction of innovative technology of manufacturing passive optoelectronic components" co-financed by the European Union from the European Fund of Regional Development within the Regional Operational Programme of the West Pomeranian Voivodeship for 2007-2013 (Submeasure 1.1.3 SME investments into new technologies, competition no. RPOWZ/1.1.3/2010/1).

The proceedings are conducted on the basis of provisions of the act of 23 April 1964, Civil Code (Journal of Laws of 1964, No. 16, Item 93 as amended)

Project title:
The introduction of innovative technology of manufacturing passive optoelectronic components
Co-financing agreement no.: UDA-RPZP.01.01.03-32-054/10-00



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Annexes to the Request for Bid:

Annex 1 - bid form,
Annex 2 - declaration,
Annex 3 - master agreement.

Chapter I Description of bid preparation.

1. A **bid** comprises: a quote and all other required documents (including declarations, annexes etc.) according to Chapter IV of the RFB.
2. Bidders shall prepare bids according to the requirements of the RFB.
3. The bid must be prepared on a bid form, according to the sample provided in **Annex 1** to the RFB.
4. The bid must be prepared in Polish or English, typed or handwritten with a pen. Illegible bids shall be rejected.
5. The bid must be signed by two people authorised to submit declarations of will on behalf of the Bidder. The authorisation to sign the bid must be enclosed with the offer, unless it is clear based on other documents enclosed by the Bidder.
6. If the Bidder submits a copy of a document, it must be confirmed by the Bidder as a true copy of the original.
7. It is recommended to number all the pages. Any changes made by the Bidder must be initialled by them.
8. The Bidder submits only one bid.
9. The Ordering Party shall not permit submitting variant bids.
10. The bid must cover the entire order; no partial bids are allowed.
11. The Bidder shall bear all the costs of bid preparation and submission.
12. The Bidder shall put the bid and required documentation in a closed envelope addressed to the Ordering Party and marked: "**The bid for the purchase and delivery of LTT CW-**

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5000-Basic splitter machine with platforms for the machine and equipment installation (including training)"

Chapter II Manner of providing explanations regarding the RFB, its modification and method of communication between Bidders and the Ordering Party

1. The Ordering Party operates on the following (working) days: Monday to Friday, from 8am to 4pm.
2. The Ordering Party and Bidders submit declarations, applications, notifications and information **in writing**, subject to pt. 3.
3. The Ordering Party allows communication via e-mail when submitting the following documents:
 - 1) questions and explanations of the RFB content,
 - 2) modification of the RFB content,
 - 3) a request of the Ordering Party for an explanation or supplementation of the bid,
 - 4) Bidder's explanation of the bid content,
 - 5) bid supplementation,
 - 6) information on the result of proceedings.
4. The proceedings are conducted in Polish and English, therefore all letters, documents, declarations etc. submitted during the proceedings between the Ordering Party and the Bidders must be prepared in Polish or English.
5. The correspondence address is on the first page of this RFB. The Ordering Party requires that all letters related to the proceedings are sent only to that address.
6. The Bidder may ask the Ordering Party in writing to explain the RFB.
7. The Ordering Party shall give explanation, if the request of the Bidder is submitted no later than 7 days before the deadline for bids.
8. The Ordering Party may modify the content of RFB documents before the deadline for bids. Each modification shall become a part of the RFB and be communicated to the Bidders participating in the proceedings.
9. The person authorised to contact the Bidders directly is Edyta Juszczuk tender@cellco.com.pl.

Chapter III Submission and opening of bids.

1. Bids shall be submitted in the registered office of the Ordering Party until **08 April 2011, 1pm**.
2. The date of delivery shall be the date the Ordering Party receives the bid. Bids submitted after the deadline shall not be considered.
3. The opening of bids shall be held on **08 April 2011 at 1.30pm** at the registered office of the Ordering Party.
4. The opening of bids is open to public. The Bidders may be present during the opening.

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5. The Bidder is bound by the bid until the Ordering Party concludes an agreement with a selected Bidder or cancels the proceedings without selecting any of the bids.
6. Each Bidder participating in the proceedings shall be informed about their result in writing.

Chapter IV Documents required in a bid.

1. Each Bidder is obliged to submit the following documents:
 - 1) A bid according to the sample in **Annex 1** to the RFB.
 - 2) A declaration according to the sample in **Annex 2** to the RFB,
 - 3) Current record from the company registration files and people authorised to represent the company,
 - 4) Technical description of the offered goods. The offered goods must fulfil all requirements of the RFB,
 - 5) Detailed conditions of equipment guarantee,
 - 6) The master agreement from **Annex 3** to the RFB initialled by authorised person(s). Initialling the master agreement shall mean the Bidder accepts its content and declares the will to conclude it. No initialled agreement or introduction of any changes in its content may result in the rejection of the bid as incomparable with other bids.
2. If the contractor has its seat or place of residence outside of the Republic of Poland, instead of documents mentioned in pt 3) they submit document(s) issued in the country of their registered seat or residence, confirming that no liquidation or bankruptcy proceedings have been launched, as appropriate.
3. If the place of residence of the person or the country of registered seat or residence does not issue documents mentioned in pt. 2, they shall be substituted by a document containing a declaration made in front of a notary public, appropriate judicial or administrative body, professional or economic self-government for the place of residence or country that the contractor has their registered seat or place of residence in.
4. The Ordering Party may require supplementing the documents or submitting relevant explanations within a specified deadline.
5. A failure to submit required documents with the bid shall result in the rejection of Bidder's offer from the proceedings.

Chapter V Description of calculating bid price.

1. The Bidder shall present the bid of total net price for the entire order and detailed calculation of price including elements indicated in the bid form.
2. The bid shall include all costs related to the performance of order according to the provisions of the master agreement from the annex to this RFB.
3. The bid must include all costs related to the introduction of the offered goods to the Polish customs area and all costs of the insurance and transport to the intended location.
4. Each Bidder may give only one quote that cannot be changed.
5. Bids shall be given with an accuracy of two decimal places.

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6. Settlements between the Ordering Party and the Bidder shall be in PLN or EUR.
7. If the Ordering Party receives bids in PLN and EUR, to compare the bids the Ordering Party shall calculate EUR quotes into PLN on the basis of exchange rate from the day before the bids submission.

Chapter VI Criteria and method of evaluating bids.

1. The selection of the most profitable bid shall be based on price - 100%.
The Bidder offering the lowest price shall receive 100 points. - other Bidders shall receive proportionally less points. The maximum number of points is 100.
2. The formal evaluation of bids and awarding of points for a quote shall be performed by the Tender Commission appointed by the regulation of the President of the Board of the Ordering Party.

Chapter VII Rejection of a bid.

1. The contract may be awarded only to Bidders that submit a bid not subject to rejection.
2. The Ordering Party shall reject a bid if:
 - 1) it is inconsistent with the conditions of RFB,
 - 2) it is invalid on the basis of other provisions,
 - 3) the Bidder fails to enclose required documents and declarations.
3. The Ordering Party reserves the right to cancel the Request for Bid without selecting any bid or giving a reason or bearing any relevant legal or financial consequences.

Chapter VIII Description of the subject of the order.

1. The subject of the order is:

a) **The purchase of splitter production machine CW-5000-Basic.**

The delivered machine CW-5000-Basic shall be a complete workstation allowing for safe manufacturing of the following optical splitters according to the standards and rules, without any additional components or options in combination with the platforms from p. 2 of the order subject:

- 1x2 symmetrical and non-symmetrical single and multimode
 - 2x2 symmetrical single mode
 - 1x3 symmetrical single mode
 - 1x4 symmetrical single mode
- and splitters with Wavelength Division Multiplexing WDM.

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The machine and all its components shall be brand new, in the "as new" condition, in the original packaging of the manufacturer.

The minimum equipment shall comprise:

- The main frame of the 1x2, 2x2 and 1x3 singlemode and multimode splitters production with BASEPLUS platform for CW-5000.
- 7 step motor – fixed basic video microscope
- fixed digital hydrogen mass flow control
- fixed digital oxygen mass flow control
- fixed monitor of hardening temperature / control
- Hydrogen torch nozzle 10mm – Oxygen nozzle (diffuser)
- a set of vacuum pumps (4 pumps)
- protection of the front pane
- 5-channel power meter
- polarisation control
- optical switch 1315
- adapters for "bare fibres" – 5 pieces
- a computer with LCD screen
- data cable for the computer, control card for 8 motors (upgrade from 6) A-Monition type
- Card A/D, 16bit, 16Ch PCIM-DAS1602/16
- CW-5000 software (intelligent pulling, gas & curing controls, automatic database recording & parameters setting)
- Start kit with basic tools for the production of splitters
- Torchkit- contains 6, 8, 10, 12 torches (two per piece)
- Vacuum distributors 1x3 – vacuum distributor for splitters 1x3

The machine should enable the production of PM splitters.

b) Platforms for the splitter machine

- LTT – CW-5000-PF-Rotation - additional platform for the production of WDM splitters
- LTT-CW-5000-PF-1x4 additional platform for the production of 1x4 splitters

The entire machine (p. 1, 2) must comprise an integral whole, the modules must be mutually compatible and allow for an easy replacement of elements - platforms.

c) The launch of CW-5000-Basic machine (with training)

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It includes the installation of the machine on the manufacturing site of Cellco in Szczecin with a basic launch, connection of all purchased modules and checking the correctness of their operation. If external utilities connections are necessary, it is required to inform suppliers about the specification at the moment of accepting the order for performance. It is also necessary to give dimensions of elements packed in original packaging and estimated time of installation.

Training - 5 days (full, not on the installation day) comprising:

- machine launch, replacement of components - platforms
- manufacturing of 1x2 SM and MM, 2x2, 1x3, 1x4, WDM splitters,
- measurement of splitter parameters,
- discussion of basic problems of splitter manufacturing,
- CW-5000-Basic machine maintenance.

6. Preferred date of machine delivery - up to 28 calendar days from the moment of agreement conclusion, maximum - 84 calendar days from the moment of agreement conclusion.

Launch and training - within 14 days from the day of delivery.

7. Guarantee: preferred - 24 months, minimum - 12 months.
8. Delivery site: DDU Szczecin, ul. Szybowcowa 28, 70-843 Szczecin, Poland.
9. The master agreement is in **Annex 3** to the RFB.

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